

## WRCC Refund Policy

Policy Number : 2.3	Approved by Board
Version: 10 STD: 5.1, 5.2, 5.3,	Date: 07/05/2021 Review: May 2026

### Refunds

#### Policy

**Refund policy:** If Western Riverina Community College Inc (WRCC) cancels a course: fees will be fully refunded within fourteen (14) days of course cancellation.

Course fees will be refunded if the advice of withdrawal is received seven (7) days before commencement of course. A \$25.00 administration charge will apply.

WRCC cannot accept responsibility for changes to a participant's personal circumstances. There will be no refund if withdrawal is less than seven days before commencement of course, as funds are committed.

WRCC is not responsible for any outlays made by students for books or materials for courses.

Please also see the WRCC Policy **2.4 Student Fees Policy**